



IMPORTANT UPDATE
BULLETIN 05-01182023

Issued to: All Channels
Date: January 18, 2023
Subject: GHMC Office Address Update
Effective: February 1, 2023

The GHMC Headquarters has moved!

Effective February 1, 2023, all mailed and overnighted correspondence including the following items will need to be sent to **Guaranty Home Mortgage Corporation at 3200 Park Drive, Suite 110, Nashville, TN 37203:**

- Original Note
- Closing Packages sent by Settlement Agents (Broker Loans Only)
- Final Documents
- Check for Annual VA Sponsorship and Renewal
- Correspondence/Written Requests

Closing Protection Letters (CPL) must also contain this updated address on Brokered transactions.

Non Delegated Correspondent customers will continue to upload their signed closing packages within GConnect.

Please contact your Account Executive with any questions.

We appreciate your business!