

### STEP 1: Login

- Go to <a href="https://gconnect.ghmc.com">https://gconnect.ghmc.com</a>.
- Login with your credentials.

Note: For login assistance, please contact the Support Department at support@ghmc.com.



#### **STEP 2:** Click on Price a Loan or +

 Click on Price a Loan button or + next to My Scenarios on Home Page.

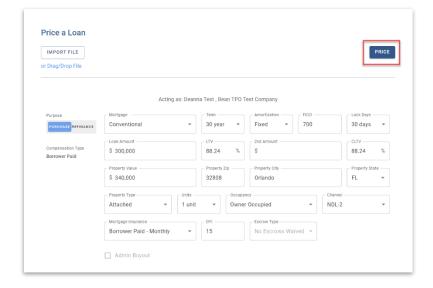


## **STEP 3:** Complete Price a Loan Page

- If 1003 file is available: Import 1003 by clicking IMPORT FILE button or Drag/Drop File onto the screen.
  - Fill in applicable fields that did not auto-populate from import.
- If you do **NOT** have a 1003 file, enter loan level data in this screen including the indicated required fields.

Note: Channel Field defaults to your Company's designated channel at product level.

Click on **PRICE** button.



# **STEP 4:** Save Scenario

- Select desired Product and Rate/Price.
- At bottom of screen, click Save Scenario button.
- Enter a Scenario Name.
- Click on SAVE SCENARIO.

Note: The Saved Scenario will appear on the GConnect homepage.





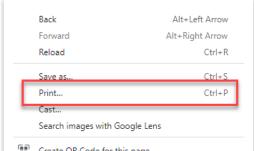
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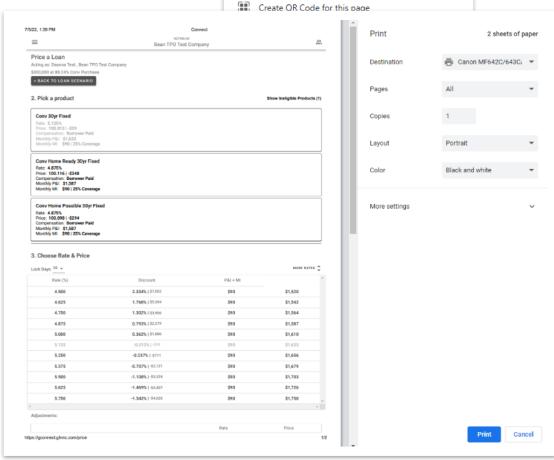




# **STEP 5:** Printing the Scenario

- With your mouse, right click anywhere on the screen.
- Click on **Print...** or press **Ctrl** and **P** on your keyboard.
- Make your print selections on the pop-up screen.







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