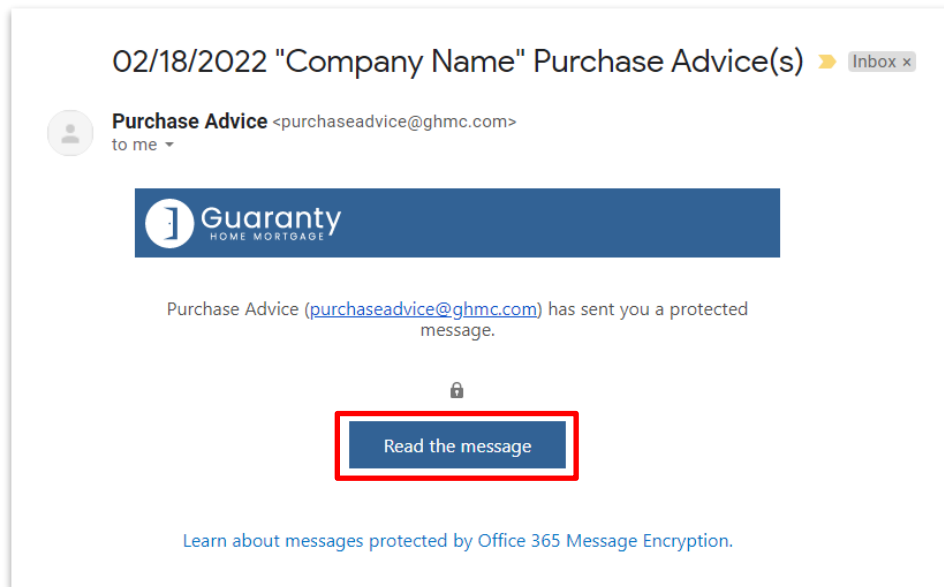


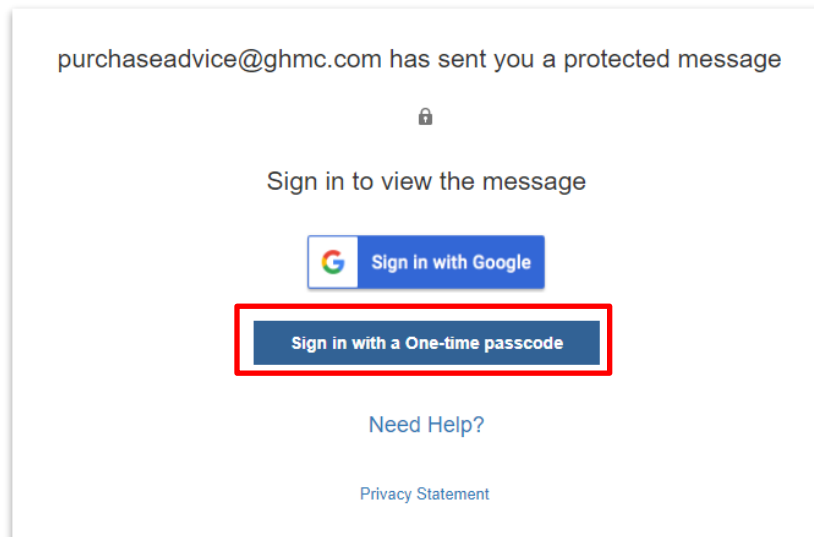


## GHMC Encrypted Purchase Advice Email Instructions

1. Retrieve the secure email message from [purchaseadvice@ghmc.com](mailto:purchaseadvice@ghmc.com).
  - Click on **Read the message** button.

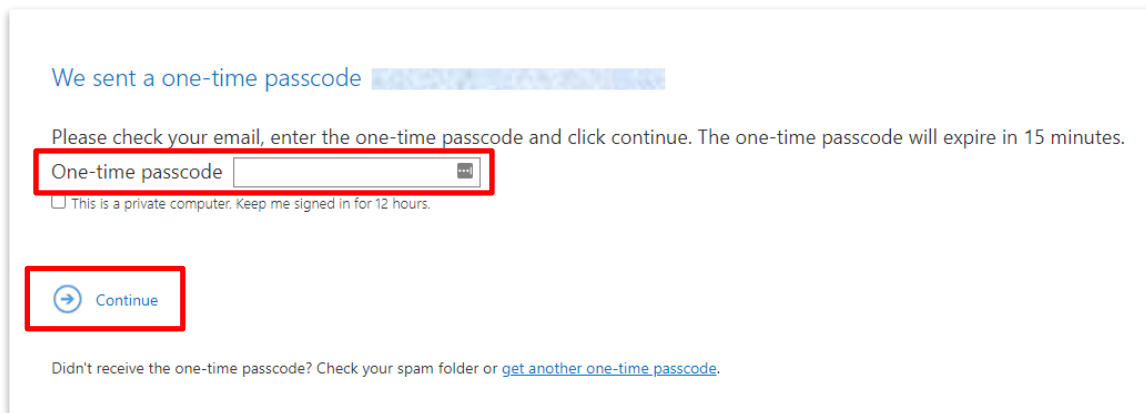
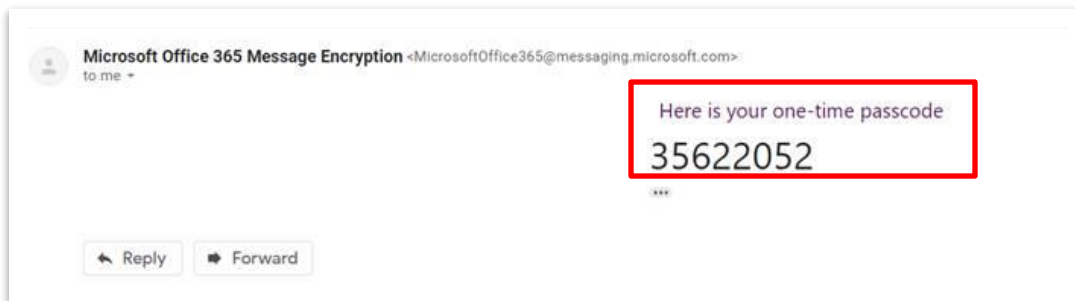


2. Open the message.
  - Click on **Sign in with a One-time passcode** button.

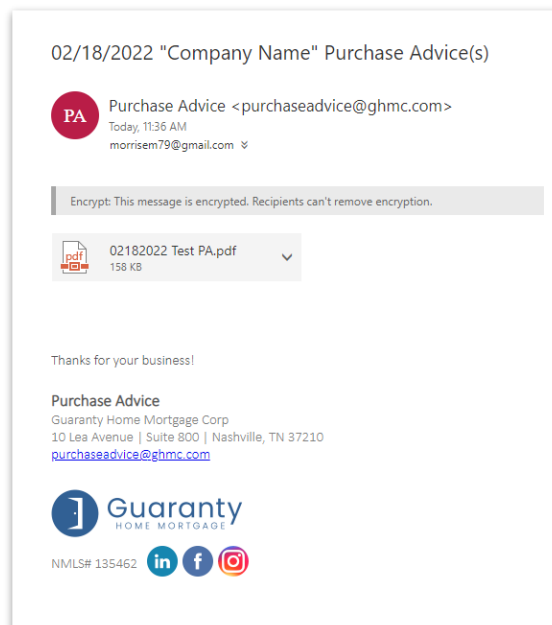


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- Retrieve the passcode from the email sent to the address listed.
  - Enter the passcode sent to your email address, then click on **Continue** to view the email.



- The email, with attachment, is now viewable.



If you have any questions or concerns, please email [purchaseadvice@ghmc.com](mailto:purchaseadvice@ghmc.com).

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