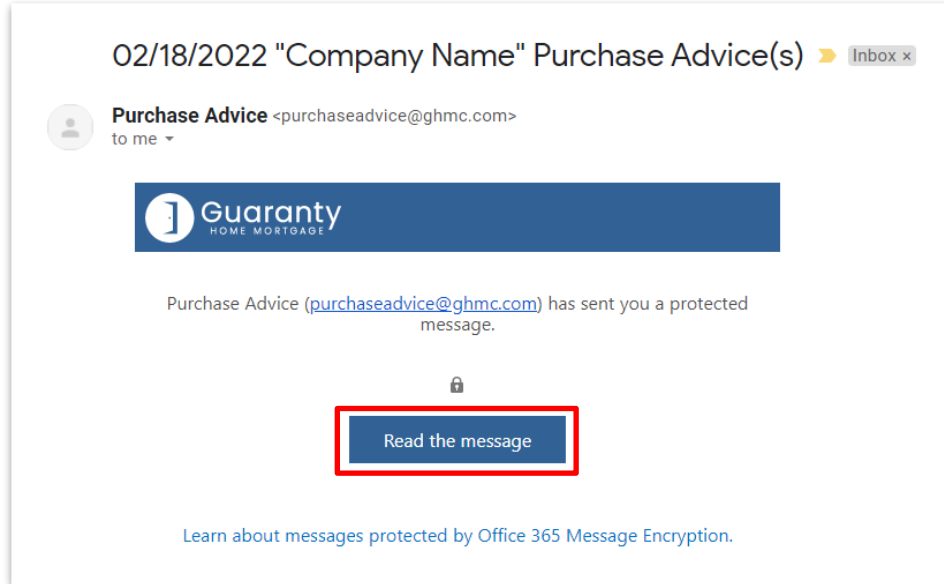
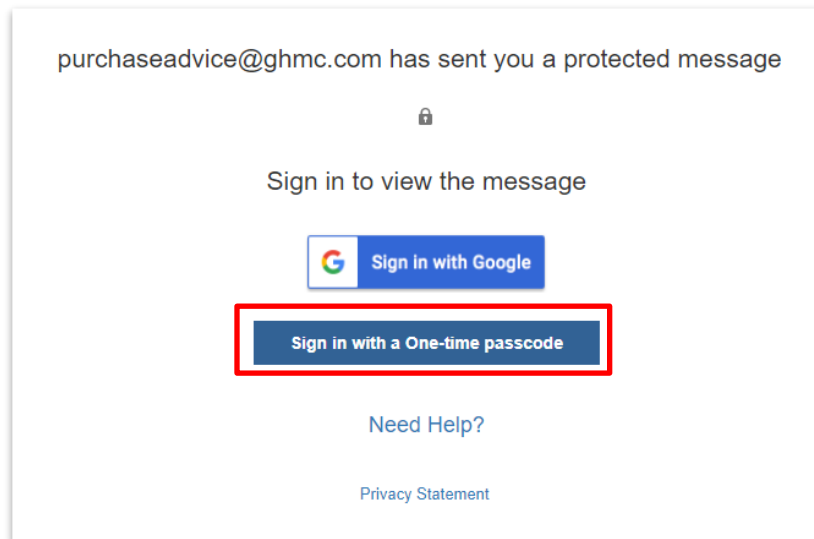


GHMC Encrypted Purchase Advice Email Instructions

1. Retrieve the secure email message from purchaseadvice@ghmc.com.
 - o Click on **Read the message** button.



2. Open the message.
 - o Click on **Sign in with a One-time passcode** button.

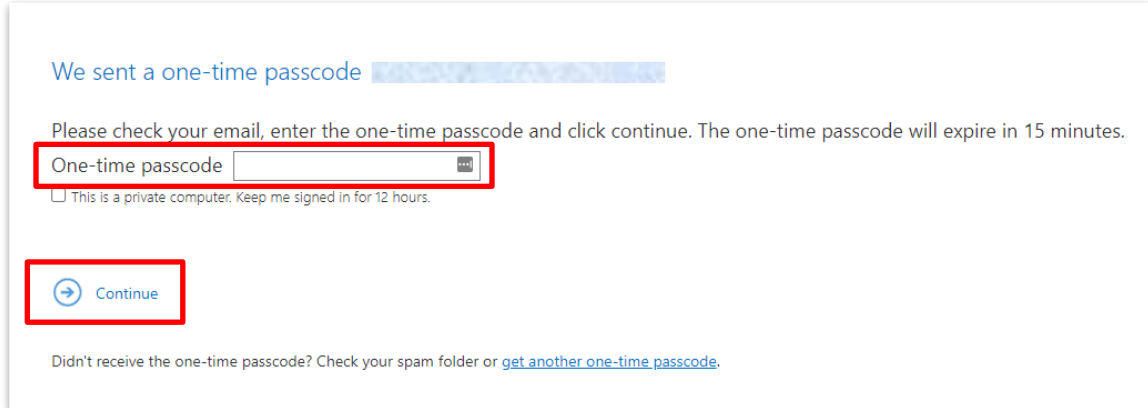
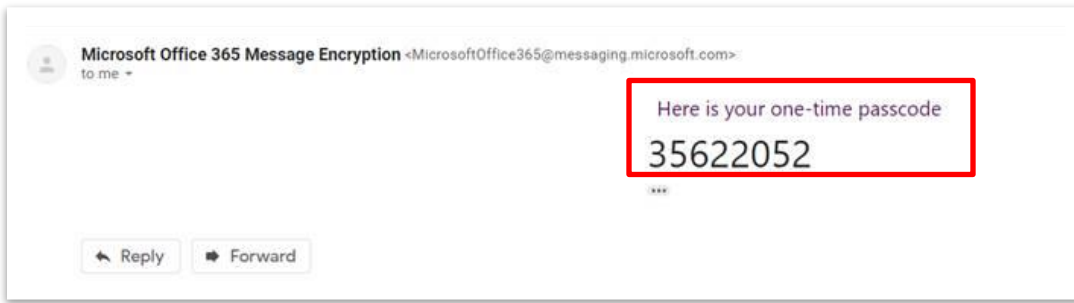


3. Retrieve the passcode from the email sent to the address listed.
 - o Enter the passcode sent to your email address, then click on **Continue** to view the email.

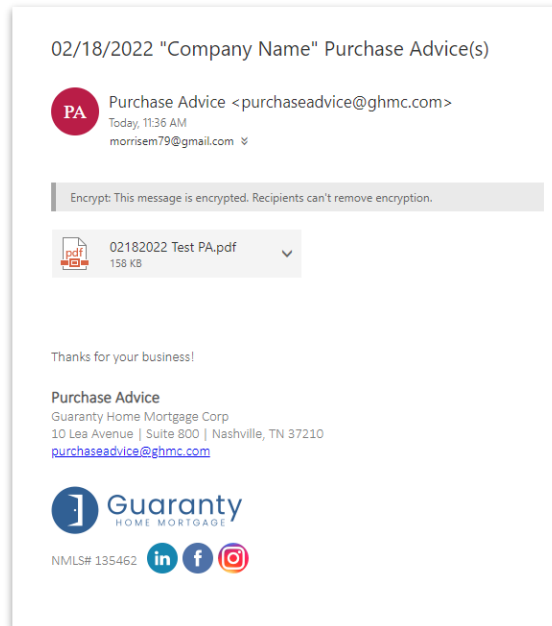


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4. The email, with attachment, is now viewable.



If you have any questions or concerns, please email purchaseadvice@ghmc.com.



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